

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE

DATE: JULY 9, 2008

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STEC
O'CONNOR
BENTLEY
TESSIER
VANNESS
MERLINO

COMMITTEE MEMBERS ABSENT:

SUPERVISORS BELDEN
CHAMPAGNE
KENNY

OTHERS PRESENT:

FREDERICK MONROE, CHAIRMAN OF THE BOARD
HAL PAYNE, COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES
JOAN SADY, CLERK OF THE BOARD
PAUL DUSEK, COUNTY ATTORNEY
JOANN MCKINSTRY, DEPUTY COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES
KEVIN GERAGHTY, BUDGET OFFICER
SUPERVISORS GOODSPEED
SHEEHAN
SOKOL
STRAINER
THOMAS
FRANK O'KEEFE, COUNTY TREASURER
RICK MURPHY, DEPUTY COMMISSIONER OF FISCAL SERVICES
WILLIAM LAMY, SUPERINTENDENT OF PUBLIC WORKS
TODD LUNT, HUMAN RESOURCES DIRECTOR
KAREN PUTNEY, ADMINISTRATOR, FIRE PREVENTION & BUILDING CODE ENFORCEMENT
ALEXANDER GABRIELS, RESIDENT, TOWN OF BOLTON
TOM RANDALL, *THE ADIRONDACK JOURNAL*
AMANDA ALLEN, SR. LEGISLATIVE OFFICE SPECIALIST

Mr. Stec called the meeting of the Finance Committee to order at 10:00 a.m.

Motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to approve the minutes of the June 11, 2008 Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Finance Agenda were provided to the Committee members, a copy of which is on file with the minutes.

Commencing the Agenda review, Mr. Stec apprised Item 1 consisted of Requests for Transfer of Funds which were attached for Committee approval. He noted that Supervisory Committee approval had been obtained as necessary.

Motion was made by Mr. Bentley seconded by Mr. Tessier and carried unanimously to approve Item 1 as outlined above, and the necessary resolution was authorized for the July 18th Board meeting.

Mr. Stec stated Item 2A was a referral from the Public Safety Committee, Sheriff & Communications, to amend the 2008 County Budget to increase estimated revenues and appropriations in the amount of \$4,900 to reflect receipt of revenues obtained from the Wireless 911 Reimbursement Program.

Motion was made by Mr. Tessier, seconded by Mr. VanNess and carried unanimously to approve Item 2A as outlined above.

Item 2B, Mr. Stec noted, included a referral from the Public Safety Committee, Fire Prevention & Building Codes, requesting a transfer of funds in the amount of \$10,000 to cover shortfalls in various codes. He noted that the source of funding indicated in the transfer request was the Contingent Fund.

Mr. VanNess apprised that the transfer was necessary as the result of the purchase of a vehicle for the new Building Inspector position. He advised the Committee that the funds for the purchase were originally to be transferred from the Fire Prevention & Building Code Enforcement Salaries Code, as they had initially thought that there were excess funds available in this portion of the Budget. Subsequently, Mr. VanNess advised, they had discovered that the salary for the new Building Code Inspector had been mistakenly removed from the Office of Emergency Services Budget by the Treasurer's Office and those funds now had to be repaid. He stated that a transfer from the Contingent Fund had been requested as there was no other source of funding within the Departmental Budget.

Motion as made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to approve Item 2B as outlined above.

Karen Putney, Administrator of Fire Prevention & Building Code Enforcement left the meeting at 10:03 a.m.

Resuming the agenda review, Mr. Stec announced that Item 3 was a referral from the Office of Administrative & Fiscal Services requesting a transfer of funds in the amount of \$5,707 to pay the bill from the Village of Lake George for the 2008 Village Taxes with the source of funding to be transferred from the Contingent Fund.

Motion was made by Mr. O'Connor, seconded by Mr. Tessier and carried unanimously to approve Item 3 as outlined above.

Mr. Stec advised that Item 4A was a referral from the Human Services Committee, Employment & Training, requesting an amendment to the 2008 County Budget to increase estimated revenues and appropriations in the amount of \$165,869 to reflect receipt of additional Federal funds.

Motion was made by Mr. Bentley, seconded by Mr. Merlino and carried unanimously to approve Item 4A as outlined above.

Mr. Stec noted that Agenda Items 4B and 4C were referrals from the Human Services Committee, Office for the Aging, which he detailed as follows:

- 4B) Amending the 2008 County Budget to increase estimated revenues and appropriations in the amount of \$10,000 to reflect receipt of additional SNAP (Supplemental Nutrition Assistance Program) funding;
- 4C) Amending the 2008 County Budget to increase estimated revenues and appropriations in the amount of \$7,562 to reflect receipt of additional USDA (United States Department of Agriculture) Foods funding.

Motion was made by Mr. Merlino, seconded by Mr. Bentley and carried unanimously to approve Items 4B and 4C as outlined above.

Mr. Stec stated that Item 5 consisted of a referral from the County Clerk-DMV Committee requesting that the 2008 County Budget be amended to increase estimated revenues and appropriations in the amount of \$21,084 to reflect

receipt of funds from the LGRMIF (Local Government Records Management Information Fund of New York) awarded for the 2008-2009 cycle.

Motion was made by Mr. Bentley, seconded by Mr. VanNess and carried unanimously to approve Item 5 as outlined above.

Mr. Stec stated that Agenda Items 6A through E were referrals from the Health Services Committee, Westmount Health Facility, which he outlined as follows:

- A) Request to amend the 2008 County Budget, Nursing Education Appropriations, to increase estimated revenues and appropriations in the amount of \$900 to reflect receipt of HCRA (Health Care Reform Act) Recruitment and Retention Grant funds;
- B) Request to amend the 2008 County Budget, Social Services Education Appropriations, to increase estimated revenues and appropriations in the amount of \$170 to reflect receipt of HCRA Recruitment and Retention Grant funds;
- C) Request to amend the 2008 County Budget, Activities Education Appropriations to increase estimated revenues and appropriations in the amount of \$350 to reflect receipt of HCRA Recruitment and Retention Grant funds;
- D) Request to amend the 2008 County Budget, Nursing Other Equipment Appropriations, to increase estimated revenues and appropriations in the amount of \$1,600 to reflect receipt of HCRA Recruitment and Retention Grant funds;
- E) Request to amend the 2008 County Budget, Administration Supplies Appropriations, to increase estimated revenues and appropriations in the amount of \$7,224 to reflect receipt of HCRA Recruitment and Retention Grant funds.

Motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to approve Items 6A through E as outlined above.

Mr. Stec advised that Item 7 included a referral from the County Facilities Committee to close the Capital Reserve for Rehabilitation of County Buildings and return monies to the General Fund. He noted that the County Facilities Committee had authorized the appropriation of \$41,800 for necessary upgrades to the elevators in the Municipal Center and those funds would be transferred from the General Fund Surplus when the appropriate contracts were in place.

Paul Dusek, County Attorney, apprised that as per his understanding of Municipal Law, there were certain limitations as to how funds from a Reserve Fund could be used. He said that monies from a Reserve Fund would have to be transferred to another Reserve or be used to pay off bond debt, but normally could not be transferred to the General Fund. Mr. Dusek further explained that guidelines for Capital Reserve Funds were detailed under the General Municipal Law and were only allowed to be created for certain uses. He noted that the Municipal Law might provide for an exception to this rule that he was not aware of.

Rick Murphy, Deputy Commissioner of Fiscal Services, said that he would have to research the implications of the matter as he had not previously been alerted to these limitations.

Motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to table Item 7, pending the receipt of additional information on the issue.

Mr. O'Connor asked if this limitation would eliminate the possibility of excess funds in a Capital Reserve Project from ever being returned to the General Fund and Mr. Dusek replied affirmatively. He added that there were many rules in this area which depended on whether the reserve was set up for a type of capital improvement versus a specific capital improvement. Mr. Dusek stated that because the general rule was that the funds had to be transferred between Reserves, they would be allowed to set up other Capital Project Reserve and transfer excess funds to those.

Mr. O'Connor noted his concern in delaying the item as the elevator improvements that were to be funded through use of the excess Capital Reserve funds were necessary for safety measures. Joan Sady, Clerk of the Board, apprised that she had spoken to Frank Morehouse, Superintendent of Buildings, on the matter and had been advised that they were in the process of preparing an RFP (Request for Proposal) for the elevator renovation services and did not require the availability of the funds immediately.

Mr. Monroe recalled that Municipal Law allowed for unused funds in a Capital Reserve to be reverted to the Unappropriated Surplus Fund. Mr. Dusek replied that although he did not recall a clause such as this, he would research the matter to gain a definitive answer.

Resuming the agenda review, Mr. Stec announced that Item 8 consisted of a referral from the Occupancy Tax Committee to amend the 2008 County Budget to increase estimated revenues and appropriations in the amount of \$97,017 to reimburse the Tourism Department for monies taken from their Budget to distribute the balance of the 2007 occupancy tax to the Towns, City of Glens Falls and the Village of Lake George. He noted that \$81,414 had been appropriated from the Occupancy Tax Reserve and \$15,603 had been transferred from A.6417 470 (Tourism - Contract), the total of which represented the balance of the monies appropriated for event funding.

Motion was made by Mr. Tessier, seconded by Mr. VanNess and carried unanimously to approve Item 8 as outlined above.

Mr. Stec stated that Item 9A included a referral from the Public Works Committee, DPW, requesting authorization for the County Treasurer to close the following Capital Projects and return any remaining funds to the General Fund:

- 1) 100.9550 280-DPW Equipment Purchase
- 2) H157.9550 280-Corinth Road Bridge Replacement
- 3) H142.9550 280-Exterior Rehab/Repair Municipal Center
- 4) H203.9550 280-Airport Obstruction Analysis

Mr. Stec noted that because all of the items listed were Capital Projects, rather than Capital Reserves, there would be no issue with the funds being returned to the General Fund.

Motion was made by Mr. VanNess, seconded by Mr. Merlino and carried unanimously to approve Item 9A as outlined above.

Agenda Item 9B, Mr. Stec announced, was a referral from the Public Works Committee, DPW, requesting that Capital Project No. H260.9550 280-Alder Brook Bridge, be increased in the amount of \$278,500 to provide the matching funds to the Master Agreement with NYSDOT (New York State Department of Transportation), with the source of funding to be \$222,800 Federal Funds and the local match in the amount of \$55,700 to be transferred from A.9950 910-Transfers Capital Projects.

Motion was made by Mr. Bentley, seconded by Mr. Merlino and carried unanimously to approve Item 9B as outlined above.

Mr. Stec noted that Item 9C was a referral from the Public Works Committee, DPW, requesting that Capital Project No. H257.9550 280-Padanarum Road Bridge, be increased in the amount of \$106,810 to provide the matching funds for the Supplemental Master Agreement with NYSDOT, with the source of funding to be provided in the amount of \$21,810 Federal Funds and \$85,000 State Marchiselli Grant Funds.

Motion was made by Mr. Bentley, seconded by Mr. VanNess and carried unanimously to approve Item 9C as outlined above.

Mr. Stec said that Item 9D was a referral from the Public Works Committee, DPW, requesting that Capital Project No. H166.9550 280-Lake George Basin Sewer, be increased in the amount of \$400,000 to provide the Local Share, with the source of funding to be transferred from A.9950 910-Transfers Capital Projects.

Motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to approve Item 9D as outlined above.

Mr. Stec announced that Item 9E was a referral from the Public Works Committee, DPW, requesting a source of funding to cover a shortfall in the 2008 DPW Budget due to the increase in the cost of fuel. He noted that the County Treasurer had recommended a transfer from Unappropriated Road Machinery Fund Balance into DM 5130 442 in the amount of \$165,000 to cover the shortfall.

Mr. Bentley asked if the Unappropriated Road Machinery Fund Balance was part of the Machinery Fund set up for the purchase of new DPW equipment and Mrs. Sady replied in the negative.

Motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to approve Item 9E as outlined above.

Agenda Item 9F, Mr. Stec explained, consisted of a referral from the Public Works Committee, Airport, in the form of a request for a transfer of funds to the Airport Budget in the amount of \$33,000 to cover costs related to the Adirondack Hot Air Balloon Festival, which were not accounted for in the 2008 Airport Budget. He noted that since several Capital Projects were recently closed, the County Treasurer had recommended authorizing an Interfund Transfer to increase estimated revenues and appropriations in the amount of \$33,000.

Mr. VanNess asked what the additional funds were needed for and Mrs. Sady apprised that they would be used to fund overtime salaries, food for employees working during the event, as well as portable restroom and light tower rental expenses. Mr. VanNess then questioned if the Balloon Festival Committee applied for Occupancy Tax funding for the event to which Mrs. Sady replied in the negative.

Hal Payne, Commissioner of Administrative & Fiscal Services, apprised that he had spoken with the President of the Adirondack Balloon Festival Committee who had advised that he would attend the next Occupancy Tax Committee meeting in order to gain the appropriate funding for the event so that it would not have to be funded by the DPW Budget in 2009.

Chairman Monroe pointed out that a sub-Committee had recently been appointed to work with the Balloon Festival

Committee in determining alternate ways in which funding could be raised to meet the expenses of the event.

Motion was made by Mr. Tessier, seconded by Mr. Bentley and carried unanimously to approve Item 9F as outlined above.

As the remaining Public Works Committee referral item was likely to include extensive discussion, Mr. Stec directed the Committee to Agenda Addendum Item 1, which was a request for Finance Committee action on the following items approved by the Personnel Committee: Item Nos. 1A, 2D, 3, 4B, 4C, and 5A.

Motion was made by Mr. Bentley, seconded by Mr. Tessier and carried unanimously to approve Agenda Addendum Item 1 as outlined above and the necessary resolutions were authorized for the July 18th Board meeting.

Continuing, Mr. Stec advised that Item 9G included a referral from the Public Works Committee, Parks Recreation & Railroad requesting a Supplemental Agreement with Clough, Harbour & Associates LLP (CHA) for construction Inspection/Supervision/Administration work on the Railroad Stations and Improvements PIN 1755.91, for a total amount not to exceed \$68,500, contingent upon receipt of the Planning & Community Development grant in the amount of \$90,000. He noted that Chairman Monroe wanted to discuss the funding for the Railroad Project prior to any action on this item.

Chairman Monroe apprised that while most of the Supervisors were under the impression that they were required to proceed with the Rail Station Project or pay back all of the grant monies received, there had been some recent indication that this might not be the case. He said that he had recently received information suggesting that there might be a way to cease the Project without penalty or gain an extension that would allow for the Project to be completed in two years when it was anticipated that the Budget situation would improve.

William Lamy, Superintendent of Public Works, entered the meeting at 10:18 a.m.

Mr. Dusek apprised that in 2002 the County had entered into a master grant agreement for the Rail Station Improvements Project and since that time the County had executed four supplemental grant agreements, totaling \$2.5 million in grant funding for the Project. Mr. Dusek advised that there was a provision in the grant agreement which indicated that because this was a Federal Grant flowing through to the State then to the County, in the event that the State was required to repay the funds to the Federal Government, the State could contact the County for repayment of the funds granted. He added that normally, grant agreements required that a project be completed, under penalty of grant fund repayment; however, Mr. Dusek stated, there was always a possibility that upon contacting the granting authorities a delay in the time required to complete the project, or an alternate form of relief through the Federal Government, might be granted. He said that although these options were available, he would not counsel the Committee to cease or delay the Project unless an agreement was reached with the Federal Government or the State granting authorities.

Mr. Stec asked if any confirmation had been received on the \$90,000 Planning grant anticipated and Mrs. Sady replied that she had received notification from Wayne LaMothe, Deputy Director of Planning & Community Development, confirming the availability of the grant funds.

Chairman Monroe stated that while he fully supported the Rail Station Project, he felt that it might be a better idea to delay its procession until the Budget situation was more conducive, if possible. He added the before making any decisions they should determine what the feeling of the granting authorities was. Mr. Monroe stated that he felt

it was appropriate to point out these possible options prior to making a decision to move forward in accepting bids and awarding contracts for the Project.

Mr. Stec stated that he agreed with Mr. Monroe's opinion in that while he supported the Rail Station Project, the funding streams had changed from what had been originally indicated and due to the current Budget situation, as well as the changing economy and rising prices, he agreed that it was appropriate to delay the Project if possible. He added that the Rail Station Project seemed to be an item that was wanted, but not needed, and there were many more necessary costs requiring funding for which the monies to support the Local Share of the Project could be spent.

Mr. Merlino noted that if the Project was delayed for two years it was possible that construction prices could rise significantly during that time. He added that he had mixed emotions about the Project as it had become very cumbersome and it seemed that every decision ended in a disagreement amongst the Supervisors. Mr. Merlino stated that the railroad operators had proved to be an irritant also, as regardless of the efforts put forth to progress the Station Project and reprieves given for the Thomas the Tank Engine Event, the Upper Hudson River Railroad group had failed to include regular trips to the Hadley Station on their schedule. Finally, he noted that if the Project costs had been bonded in 2002, when it originally started, this matter would not be an issue currently.

Mr. Goodspeed apprised that he had recently forwarded letters to the Editors of many local papers regarding the Rail Station Project in order to relate the complexity of the issues facing the Supervisors and their efforts to progress the project, which had not previously been reflected accurately in the daily newspaper. He stated that the Project was worthy and had succeeded in the Town of North Creek, as it provided work for residents and brought visitors to areas where they otherwise might not visit if it were not for the train. Mr. Goodspeed stated that this was a good and sound Project which promoted economic stimulus and was working well in North Creek, one of the places that it had been progressed the furthest. However, he said, while many of his constituents were in favor of the Rail Station Project, there were others struggling to afford food and transportation needs in light of the fluctuating economy. Mr. Goodspeed advised that in terms of priorities, the residents he represented were much more interested in manageable tax rates than in the progression of the train and it was a balancing act to represent all of these views, which existed in his own mind, as well. He stated that he owed it to his constituents to determine if there was a way to delay the Project and enter into it with some knowledge, rather than basing all answers on "what ifs". Mr. Goodspeed said they should seek out the necessary information on the options available and possible repercussions prior to making any decisions. He advised that he would potentially support a motion to delay the Project if there was some language that included intentions for its future; Mr. Goodspeed added that in light of the current Budget situation, the Supervisors had a duty to explore whether or not they could continue to fund the Project appropriately.

Discussion ensued with respect to the matter.

Mr. VanNess stated that there were too many questions with regards to the grant funds to make a responsible decision and he suggested that the issue be tabled pending further information on the matter.

Mr. Dusek pointed out that there was a need to make a decision on the matter as the award of construction bids was required by a certain date, otherwise the Federal Government would remove their funding from the Project. Mr. Lamy confirmed this statement, explaining that as per the email he had received, the bids must be awarded by September 15, 2008 or the funds at the Federal level would be withdrawn from the Project. He said that he was not aware of how this would affect the State grant funds or the County's requirement to repay those already used.

Mr. Bentley stated that because further delays would cost the County additional funds in the end, he proposed that they continue with the Project and authorize the supplemental contract with CHA.

Mr. VanNess suggested that Mr. Dusek be directed to contact the granting authorities to determine the options of the County as pertained to the possibility of delaying the Rail Station Project without penalty. Mr. Tessier said that he agreed with this suggestion and added that in the meantime they should approve Item 9G to move the request for approval at the full Board meeting where Mr. Dusek could apprise of his findings prior to voting on the issue.

Mr. Thomas stated that while he understood the financial constraints associated with the Rail Station Project, he encouraged all of the Supervisors to consider that although it had been promoted as a tourist train, he believed the train was basically another infrastructure source for the County. He added that in light of rising gasoline prices, with another train operator on board this could become a commuter train and could be used to bring supplies to the Towns along its rails. Mr. Thomas said that he felt the value of the train had the potential to expand much further than the tourism aspect.

Motion was made by Mr. Bentley, seconded by Mr. Tessier and carried unanimously to approve Item 9G as outlined above and direct Mr. Dusek to contact the granting authorities to determine the options available to the County as pertains to the possibility of delaying the Rail Station Project.

Mr. Goodspeed asked if an update on his findings could be forwarded to the Committee members vial email prior to the Board meting if possible and Mr. Dusek replied that he would certainly comply with this request.

Resuming the agenda review, Mr. Stec advised that Item 10 pertained to discussion regarding the establishment of a Committee to study mass transit services for residents in outlying areas of the County.

Chairman Monroe suggested that a Committee be established to determine the options available to assist residents in commuting to work and other destinations, such as physician visits, at a lesser cost, due to rising fuel prices. He noted that a registry had been established on the Warren County website for carpooling opportunities, although it was not yet widely publicized. Chairman Monroe said there might also be a possibility of establishing a daily bus route to areas not serviced currently; he added that although these ideas might prove to be unfeasible, he did not think that any of them would progress without a Committee in place to discuss and research the matter.

Chairman Monroe advised that Mr. Goodspeed had already agreed to serve as Chairman of the Committee, which would consist of several Supervisors, as well as representatives of the CSEA, the Chamber of Commerce and possibly the Glens Falls Transportation Council. He said that other ideas discussed may even be to change the work week or scheduled hours to reduce the number of days traveled to work. He said that this Committee would discuss all of the ways in which they might be able to help the current situation, which he felt would only worsen over the winter months.

Mr. Goodspeed confirmed that he had agreed to chair the proposed Committee and report back to the Board of Supervisors. He said that he was very concerned about the ability of citizens to heat their home and travel as necessary to obtain groceries and other necessities due to rising prices. He noted that the local Grand Union in the Town of North Creek was much more expensive than Queensbury grocery stores due to location and his residents needed a means to access less costly foods and to travel to their physicians, as well.

Motion was made by Mr. Tessier, seconded by Mr. Merlino and carried unanimously to authorize the Chairman of

the Board to create and appoint members to a Committee to determine less costly transportation options for the rural portions of Warren County.

Mr. Dusek apprised that another item had come to his attention which had not been included on the agenda. He said that in preparing to close on the Gaslight Village Property the three Municipalities, (Warren County and the Town and Village of Lake George), had used the services of Chazen Companies to provide various survey services required as part of the preparation for the closing on the Property. Mr. Dusek said that a bill for those services had recently surfaced in the amount \$5,667, of which Warren County's share was \$2,342.47. He noted that the remaining balance would be paid by the Town and Village of Lake George and the 3E's (Environmental Groups) and that the split had been based upon use of the services. Mr. Dusek advised that a resolution was necessary to authorize payment of the invoice.

Mr. Tessier asked if the funds received for parking on the property during recent events in the Village of Lake George could be used to pay for this invoice and Mr. Dusek replied that since the agreement did not provide for such costs, but rather only for repairs to the property, he suggested that the funds be removed from the Contingent Fund.

Motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to authorize a transfer from the Contingent Fund to pay the Chazen invoice for surveying services provided in connection with the Gaslight Village Property. *Note: Subsequent to the meeting, Capital Project H284.9550 280, Gaslight Village Purchase, was increased in the amount of \$2,400 to fund the invoice total.*

With respect to the Gaslight Village Property, Mr. Tessier expressed his frustrations with recent indications that the 3E's had the ability to dictate the use of the Property and the buildings located thereon, regardless of the fact that the County had majority ownership and it had been legally noted that the buildings on site could be retained if the County chose to keep them. He advised that some of the buildings appeared to be in usable condition with working climate control and electricity and he did not understand why the County would decide to destroy them due to their current space needs. In addition, Mr. Tessier noted, with the recent closing of the Lake George Forum, there was no venue to support the annual Lake George Elvis Festival, nor certain aspects of the Fire Chiefs' Convention, and these buildings would be suitable for that purpose. He said that rather than turning the events away, the buildings should be rehabilitated for use by these and other events in the coming years. The problem, Mr. Tessier cited, was that the 3E's seemed to oppose the use of the buildings and preferred that they be destroyed, which was not within their discretion. He noted that an Engineer employed by the Town of Lake George was currently inspecting the existing buildings to determine what improvements had to be made in order to make them safe for the public and to obtain a Certificate of Occupancy (CO).

Discussion ensued.

Motion was made by Mr. Merlino, seconded by Mr. Tessier and carried unanimously to authorize Mr. Dusek to contact the Gaslight Village Property Management Committee to advise that the County intended to move forward in preparing the existing buildings for event use.

Concluding the agenda review, Mr. Stec announced that Item 11 referred to an executive session requested by the County Attorney to discuss Union negotiations.

Motion was made by Mr. VanNess, seconded by Mr. Merlino and carried unanimously to declare an executive session to discuss collective negotiations pursuant to Section 105(f) of the Public Officers Law.

Executive session was held from 11:17 a.m. to 11:42 a.m.

Upon reconvening, Mr. Stec announced that no action had been taken during the executive session.

There being no further business to come before the Committee, on motion made by Mr. Bentley and seconded by Mr. VanNess, Mr. Stec adjourned the meeting at 11:43 a.m.

Respectfully submitted,
Amanda Allen, Sr. Legislative Office Specialist